

OUR TIME PROJECT Vulnerable Adults Protection Policy

OUR TIME PROJECT is committed to ensuring that vulnerable people who use our services are not abused and that working practices minimise the risk.

Definition

Vulnerable adults are people who are over 18 years of age and are getting or may need help and services to live in the community. Vulnerable adults may be unable to take care of themselves and unable to protect themselves from harm or exploitation by other people.

Abuse can include:

- physical,
- financial,
- material,
- sexual,
- psychological,
- discriminatory,
- emotional abuse
- neglect.

Abuse can take place in any setting, public or private, and can be perpetrated by anyone.

Rights & Responsibilities

Responsibilities of OUR TIME PROJECT

To ensure volunteers are aware of vulnerable adult's need for protection

- To notify the appropriate agencies if abuse is identified or suspected
- To support and where possible secure the safety of individuals and ensure that all referrals to services have full information in relation to identified risk and vulnerability
- To Criminal Records Board (CRB) check volunteers that have access to or work with Vulnerable Adults

Responsibilities of OUR TIME PROJECT

- To be familiar with the vulnerable adult protection policy
- To take appropriate action in line with the policy of OUR TIME PROJECT
- To declare any existing or subsequent convictions.

Support for those who report abuse

All those making a complaint or allegation or expressing concern, whether they are [Insert staff &/or volunteers &/or service users &/or carers &/or members of the general public] should be reassured that:

- They will be taken seriously